158 2763 QM specialist (m/f/d) About Us  
Wagner Klinikbedarf e.K., owner Ingo Wagner has been successfully manufacturing customer-specific treatment units for a wide range of indications for clinics and private medical practices for more than 25 years.  
As a medium-sized family business, we are looking for full-time (40 hours/unlimited) support for the operational area of ​​the quality management department in Remscheid.  
  
We offer you:  
what we offer you  
• Pleasant working atmosphere in a friendly team with flat hierarchies  
• A long-term and secure job  
• A varied task with interesting, international customers  
• A corporate culture that encourages development and rewards enthusiasm  
• Further training  
• Flexible working conditions and performance-related pay with many extras such as:  
o Free drinks and coffee bar  
o Surcharges and bonuses  
If that sounds exciting to you, then we look forward to receiving your complete application documents, stating your salary expectations, to the following email address: info@wagner-klinikbedarf.de  
  
These could soon be your tasks:  
position description  
You support us in the following activities:  
• Supplier qualification and evaluation  
• Processing change notifications from suppliers  
• Maintenance of the existing QM documentation  
• Receipt and technical investigation of complaints and creation of complaint reports for customers  
• Creation, review and approval of change requests (change control requests) and deviation reports  
• Follow-up of internal audit deficiencies and CAPA actions  
• Implementation of employee training  
• Support of the specialist departments in the creation of work instructions  
• Implementation of quality projects and process optimization  
• Management of the document archive  
• Participation in customer audits  
• Participation in official inspections and audits of the notified body  
• Maintaining records of document control  
  
What you should bring with you:  
Your profile and your competencies  
• Successfully completed training, preferably with a medical or scientific background or degree  
• At least 3-4 years of professional experience in the same or a similar position in the medical device industry desirable  
• Basic knowledge of the relevant legal and regulatory requirements (MDR/MDD and ISO 13485)  
• Knowledge of the regulatory requirements for systems and treatment units would be an advantage  
• Solid Microsoft Office skills  
• Very good knowledge of German and good written and spoken English  
• You are a team player and like to work independently  
• You have a high level of self-motivation  
• You are reliable and open to change and new challenges Medical documentation assistant None 2023-03-07 15:50:51.845000